

START, STOP, CONTINUE ACTION ITEM TEMPLATE

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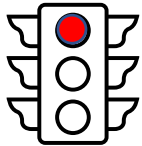
TOPIC	
NEXT REVIEW DATE	

NOTE TO USER: Ask your team to recollect and choose a particular event or scenario. For each section below, ask team members to provide their input. Once a specific amount of time has passed, review these as a group and discuss, section by section. Record any action items and their assigned owners on the following page.



START

What are opportunities for improvement?



STOP

What is ineffective?



CONTINUE

What is working well?

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